

FEE RULES

1. Fees once paid will not be refunded.
2. School fee is payable in cheque/online only. All Public holidays will be holidays for the bank.
3. Tuition Fee will be collected in '**Four Instalments**' in Local Cross Cheques or Draft / Pay Order payable to "**Our Lady of Fatima Convent School, Assarpur.**"
4. Cheques if bounced under any circumstances will amount to non-payment of fee for which a fine of Rs. 200/- will be charged.
5. Receipt of the fee is an important document to be kept safely and produced as and when required by the school to reconcile accounts.
6. School fee is subject to an increase of 8% every year.
7. All fees should be deposited by 15th of the month. If the last date happens to be a Bank holiday, fee must be paid on the preceding working day. From 16th onwards Late Fee Rs. 25/- will be charged per week.
8. In case of failure to make the payment on time due to unavoidable reasons, you are requested to inform the authorities in writing.
9. Payment of the fees must be done through E-care APP only.

The Instalments payable are as follows:

1st INSTALMENT in APRIL for April, May & June months	2nd INSTALMENT in JULY for July, August & Sep. months
3rd INSTALMENT in OCTOBER for October, Nov. & Dec. months	4th INSTALMENT in JANUARY for Jan., Feb. & March months